



## APPLICATION FOR REALTOR<sup>®</sup> MEMBERSHIP

I, \_\_\_\_\_, hereby apply for primary/secondary (circle one) REALTOR<sup>®</sup> Membership in the **Southshore REALTORS<sup>®</sup> Association**.

**Application Fees and Dues:** Enclosed is payment in the amount of \$\_\_\_\_\_ for my one time application fee and for my prorated membership dues payable directly to the Southshore REALTORS<sup>®</sup> Association (SRA).

**Qualifications for Membership.** I understand that membership brings certain privileges and obligations that require compliance, including the following:

- I will attend orientation within **90 days** of the Association confirming my membership. I also understand that I may be given two opportunities to attend the Association sponsored orientation programs for new members and two opportunities to become inducted. If orientation and induction are not complete in this time without a valid excuse, the applicant must reapply for membership and pay the new member application fees. A waiver may be granted at the discretion of the Board of Directors. Failure to meet this requirement may result in having my membership terminated.
- Membership in the Association necessarily means that I am also a member of the State Association and National Association of REALTORS<sup>®</sup> and I agree to abide by the Code of Ethics of the National Association, which includes the duty to arbitrate (or to mediate if required by the association), as well as the Constitution, Bylaws and Rules and Regulations of the Association, the State Association and the National Association. Further, if required, I agree to satisfactorily complete the periodic Code of Ethics training and a reasonable and non-discriminatory written examination on such Code, Constitutions, Bylaws and Rules and Regulations.
- I acknowledge that as a member of the Association, I will be licensed to use the REALTOR<sup>®</sup> trademarks to indicate such membership, and I agree to abide by the rules governing use of those trademarks. I understand that REALTOR<sup>®</sup> is a federally registered trademark of the National Association and use of this designation is subject to rules promulgated by the National Association. Upon termination of my membership in the Association for any reason, my license to use the term REALTOR<sup>®</sup> is automatically revoked and I will immediately discontinue use of the term REALTOR<sup>®</sup> and all REALTOR<sup>®</sup> trademarks.
- Membership is final only upon approval by the Board of Directors and may be revoked should completion of any membership requirement, such as orientation, not be completed within the timeframe established in the Association's bylaws.

**NOTE:** *Application acknowledges that if accepted as a Member and he/she subsequently resigns or is expelled from membership in the Board with an ethics complaint or arbitration request pending, the Board of Directors may condition renewal of membership upon applicant's verification that he/she will submit to the pending ethics or arbitration proceeding and will abide by the decision of the Hearing Panel; or if an applicant resigns or is expelled from membership without having complied with an award in arbitration, the Board of Directors may condition renewal of membership upon his/her payment of the award, plus any cost that have been established previously as due and payable in relation thereto, provided that the award and such cost have not, in the interim, been otherwise satisfied. The duty to submit to an ethics complaint continues in effect even after membership lapses or is terminated. Any ensuing discipline will be held in abeyance until such time as the respondent rejoins an association of REALTORS<sup>®</sup> (see Code of Ethics and Arbitration Manual, Section 20(e)). The duty to submit to arbitration continues in effect even after membership lapses or is terminated, provided the dispute arose while the former member was a REALTOR<sup>®</sup>.*

CONTACT INFORMATION:			
First Name		Middle Name	Last Name
Suffix <input type="checkbox"/> Jr, <input type="checkbox"/> III, <input type="checkbox"/> Sr, <input type="checkbox"/> Etc.	Nickname (DBA):		
Home Address:			
Home Phone:		Cell Phone:	
Primary E-mail:		Secondary E-mail:	
May the Association, as well as the State and the National Associations, communicate with you via text message?			<input type="checkbox"/> Yes <input type="checkbox"/> No
LICENSE INFORMATION:			
Broker or Salesperson's License #		State Issued:	Granted Date:
Do you hold, or have you ever held, a real estate license in any other state? <input type="checkbox"/> Yes <input type="checkbox"/> No			Appraisal License #
If so, where:			

COMPANY INFORMATION:			
Office Name:			
Office Address:			
Office Phone:		Fax:	
Company Type: <input type="checkbox"/> Sole Proprietor <input type="checkbox"/> Partnership <input type="checkbox"/> Corporation <input type="checkbox"/> LLC (Limited Liability Company) <input type="checkbox"/> Other, specify			
Your position: <input type="checkbox"/> Principal <input type="checkbox"/> Partner <input type="checkbox"/> Corporate Officer <input type="checkbox"/> Majority Shareholder			
<input type="checkbox"/> Branch Office Manager <input type="checkbox"/> Non-principal Licensee <input type="checkbox"/> Other			Broker Name:
Names of other Partners/Officers of your firm:			
Is the office address provided above your principal place of business? <input type="checkbox"/> Yes <input type="checkbox"/> No			
If not, or if you have a branch office, please provide that address:			
Address:	City:	State:	Zip:

**\*\*\* THIS SECTION TO BE COMPLETED BY SRA STAFF \*\*\***

Join Date:		Total Fee Paid:		Receipt:	
CC/Check #:		SRA \$:		NAR \$:	WRA \$:
NAR ASM \$:		APP \$:		WRA NM \$:	
Membership Type:			Office ID:	Agent ID:	
Constant Contact: <input type="checkbox"/>	Excel Meeting Attendance: <input type="checkbox"/>	MLS QB: <input type="checkbox"/>	SRA QB: <input type="checkbox"/>	IMIS: <input type="checkbox"/>	
MLS Billing: <input type="checkbox"/>	Metro: <input type="checkbox"/>	MLS Start Date:	Copy of License: <input type="checkbox"/>		
Anita Email: <input type="checkbox"/>	Jan Email: <input type="checkbox"/>	Nancy Email: <input type="checkbox"/>	Letter Good Standing: <input type="checkbox"/>		
NRDS ID:			WRA ID:		
Committee Approval Date:			Director Approval Date:		
Orientation 1 <sup>st</sup> Notice Date:			2 <sup>nd</sup> Notice Date:		
Orientation Induction Date:			Code of Ethics Completion Date:		

PREFERRED MAILING/CONTACT INFORMATION:				
Preferred Phone:	<input type="checkbox"/> Home	<input type="checkbox"/> Office	<input type="checkbox"/> Cell	
Preferred E-mail:	<input type="checkbox"/> Primary E-mail	<input type="checkbox"/> Secondary E-mail		
Preferred Mailing:	<input type="checkbox"/> Home	<input type="checkbox"/> Office	<input type="checkbox"/> Office Mail Alternate	<input type="checkbox"/> Member Mail Alternate
Mail Publications to:	<input type="checkbox"/> Home	<input type="checkbox"/> Office	<input type="checkbox"/> Office Mail Alternate	<input type="checkbox"/> Member Mail Alternate
<b>Office Mailing Alternate:</b>				
Address:				
City:		State:		Zip:
<b>Member Mailing Alternate:</b>				
Address:				
City:		State:		Zip:

APPLICANT INFORMATION:	
Do you acknowledge that your use of the REALTOR® trademarks must comply with the National Association's trademark rules? <sup>1</sup> <input type="checkbox"/> Yes <input type="checkbox"/> No	
Are you currently a member of any other Association of REALTORS®? <input type="checkbox"/> Yes <input type="checkbox"/> No	
If yes, name of Association	
Type of membership held:	
Have you previously held membership in any other Association of REALTORS®? <input type="checkbox"/> Yes <input type="checkbox"/> No	
If yes, name of Association	
Type of membership held:	
Do you have any unsatisfied discipline pending for violation of the Code of Ethics? <input type="checkbox"/> Yes <input type="checkbox"/> No	
If yes, provide details.	
If you are now or have been a REALTOR® member before, please provide the information below.	
Previous NAR membership (NRDS) #	
Last date (year) of completion of NAR's Code of Ethics training requirement:	
Have you ever been refused membership in any other Association of REALTORS®? <input type="checkbox"/> Yes <input type="checkbox"/> No	

<sup>1</sup> The term REALTOR® is a federally registered collective membership mark which identifies a real estate professional who is a member of the National Association and subscribes to its strict Code of Ethics. The National Association's Trademark Rules are set forth in the Membership Marks Manual, available at: [www.realtor.org/mmm](http://www.realtor.org/mmm).

<sup>1</sup> Article IV, Section 2, of the NAR *Bylaws* prohibits Member Boards from knowingly granting REALTOR® or REALTOR-ASSOCIATE® membership to any applicant who has an unfulfilled sanction pending which was imposed by another association of REALTORS® for violation of the Code of Ethics. (Adopted 1/01)

If yes, state the basis for each such refusal and detail the circumstances related thereto:	
Have you been found in violation of state real estate licensing regulations, civil rights laws or other laws prohibiting unprofessional conduct rendered by the courts or other lawful authorities within the last three (3) years? <input type="checkbox"/> Yes <input type="checkbox"/> No	
If yes, provide details:	
Within the last ten years, have you been: 1) convicted of a crime punishable by death or imprisonment in excess of one year or 2) been released from confinement imposed for that conviction? <input type="checkbox"/> Yes <input type="checkbox"/> No	
If yes, provide details:	

**Additional Optional Applicant Information to be completed and considered only if the Association has adopted Section 2(c) from Article V of the NAR Model Bylaws.**

Have you been found in violation of the Code of Ethics or other membership duties in any Association of REALTORS® in the past three (3) years? <input type="checkbox"/> Yes <input type="checkbox"/> No	
If yes, provide details.	
Are there pending ethics complaints against you? <input type="checkbox"/> Yes <input type="checkbox"/> No	
If yes, provide details.	
Do you have any unsatisfied discipline pending? <input type="checkbox"/> Yes <input type="checkbox"/> No	
If yes, provide details.	
Are you a party to pending arbitration request? <input type="checkbox"/> Yes <input type="checkbox"/> No	
If yes, provide details.	

Do you have any unpaid arbitration awards or unpaid financial obligations to another association of REALTORS® or an Association MLS? <input type="checkbox"/> Yes <input type="checkbox"/> No	
If yes, provide details.	

OPTIONAL INFORMATION	
How long with current real estate firm?	
Previous real estate firm (if applicable):	
Number of years engaged in the real estate business:	
Field of Business (Specialties)? and/or Active Military?	
Languages Spoken?	

I hereby certify that the foregoing information furnished by me is true and correct, and I agree that failure to provide complete and accurate information as requested, or any misstatement of fact, shall be grounds for revocation of my membership if granted. I further agree that, if accepted for membership in the Association, I shall pay the fees and dues as from time to time established. **NOTE:** Payments to the Southshore REALTORS® Association are not deductible as charitable contributions. Such payments may, however, be deductible as an ordinary and necessary business expense. No refunds.

By signing below, I consent that the REALTOR® Associations (local, state, national) and their subsidiaries, if any (e.g., MLS, Foundation) may contact me at the specified address, telephone numbers, fax numbers, email address or other means of communication available. This consent applies to changes in contact information that may be provided by me to the Association(s) in the future. This consent recognizes that certain state and federal laws may place limits on communications that I am waiving to receive all communications as part of my membership.

Dated: \_\_\_\_\_ Signature: \_\_\_\_\_

Application Approved By:

Signed \_\_\_\_\_ Date \_\_\_\_\_  
(Membership Committee Chairperson)

## **MLS PARTICIPATION AGREEMENT**

I agree as a condition of participation in the Southshore MLS, Inc. to abide by all relevant Bylaws, Rules and Regulations and other obligations of participation including payment of fees. I further agree to be bound by the Code of Ethics on the same terms and conditions as board/association members including the obligation to submit to ethics hearings and the duty to arbitrate contractual disputes with other REALTORS® in accordance with the established procedures of the board/association. I understand that a violation of the Code of Ethics may result in termination of any MLS privileges and that I may be assessed an administrative processing fee which may be in addition to any discipline, including fines, that may be imposed.

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Signature

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Date

**Note:** If the Board intends to discipline MLS Users and/or Subscribers directly, each User and/or Subscriber must sign this form in the space provided. Please refer to the section of the Handbook on Multiple Listing Policy (Residential) entitled Applicability of Rules to User and/or Subscribers for additional information on establishing authority to impose discipline on non-principal “users” or “subscribers” affiliated with MLS “Members” or “Participants.”

Amended – October 1997, Amended – April 1999, Amended – November 2001, Amended – May 2003, Amended – Jan 2013, Amended – February 2014, Amended – May 2017 – Amended January 2021

**SOUTHSHORE REALTORS® ASSOCIATION AND SOUTHSHORE MLS, INC. MARKETING CONSENT FORM**

**Name:** \_\_\_\_\_

**Office Name:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**City, State, Zip:** \_\_\_\_\_

**Telephone #:** (      ) \_\_\_\_\_

**Fax #:** (      ) \_\_\_\_\_

**Email Address:** \_\_\_\_\_  
\_\_\_\_\_

I understand that by providing above my mailing address, email address, telephone number(s), and fax number(s), I consent to receive communications sent from the Southshore REALTORS® Association, Inc. and the Southshore MLS, Inc. via U.S. mail, email, telephone or facsimile at those number(s)/location(s).

**Signature:** \_\_\_\_\_

**Please Print name:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**\*\*\*\*REQUIRED DOCUMENTS TO BE SENT WITH THIS APPLICATION:**

COPY OF WISCONSIN REAL ESTATE LICENSE

LETTER OF GOOD STANDINGS FROM PRIMARY BOARD (if primary board is not Southshore REALTORS® Association)